**MINUTES OF A MEETING OF CLYST ST GEORGE PARISH COUNCIL on 11th January 2017 at 8pm Held in the Village Hall, Clyst St George**

**PRESENT: Cllr. Ackland-Smith (MAS) Cllr. P. Bragg (PB), Cllr R. Horner (RH), Cllr. D. Baker, Cllr K. Dearsley (KD) Cllr A. Meechan (AM) Mrs. C. Newbery (CN). Cllr M. Howe.**

**9 Members of the Public.**

1. **Apologies for** absence - JM
2. **Minutes to Meeting 14 December 2016 – unanimous** approval and duly signed.
3. **Declarations of interest**-

PB declared personal interest as a Church Warden. Ref item 12

MAS declared personal interest as on Parochial Church Council[PCC] Ref item 12

1. **Open Forum**

(1) **Member of Public 1** enquired whether there would be a figure included for the Neighbourhood Plan in the Precept figures. MAS responded that the Precept and the Neighbourhood Plan were both on the Agenda for discussion. KD stated that they would be applying for another grant in April, and the total amount of that will be spent. She stated that they were within the time frame presently and would aim to complete it within the specified timescales.

(2) **Member of Public 2** comment on Application 16/2933 Highlands. He considered that the application for the two mobile homes to play a very small part in the situation, there was a continuing disruption to an otherwise peaceful residential neighbourhood, and considered the two mobile homes were unnecessary, and feared one was being utilised as an office for a business that appeared to be run from the site without permission. He made detailed comments about flashing lights, hedges being removed, and the four containers in situ without planning permission. He commented that barbed wire had been placed on the outside of a newly erected fence, which was hazardous and was obviously not there for agricultural purposes

(3) **Member of Public 3** wished to comment on Application 16/2933 Highlands. She produced several photographs showing the work being undertaken during anti-social hours, and commented on the noise, heavy traffic on a one track lane and considered that two caravans were excessive, especially as there had been no granting of permission for business usage. MAS enquired whether EDDC Planning Department had been contacted, and whether Cllr Howe had been involved. It was confirmed that both had been.

(4) **Member of Public 4** wished to comment on Application 16/2933 Highlands. She wished to reiterate what the previous two members of the public had said. MAS said that it was not possible to discuss the situation relating to the containers that had been placed on the property presently as there was no planning application submitted for this. Cllr Howe confirmed that the Planning Department and the Enforcement Officer were aware and were monitoring the situation.

(5) **Member of Public 5** enquired whether Burringtons had designated times for their deliveries. Cllr Howe answered that the deliveries were not being conducted by Burringtons, but by their suppliers. Burringtons were being fined for delivering out of their permitted delivery times. The member of public also commented on the spillage of concrete being delivered around the Higher Thatch area. DB confirmed there was no management plan in place, and therefore it was a difficult situation. MAS said she would speak to the owners of Higher Thatch regarding their deliveries.

 5.  **Correspondence – Clerk Report**

 (a) Correspondence from member of the public relating to Rosario Planning Application and

 representation of Councillor’s views. This matter has been resolved.

 (b) Notification from Highway Community Enhancement Fund, with guidance notes.

 (c) Notification of Funding for Devon Communities to be better prepared for flooding.

 (d) Letter from member of public relating to parking on Clyst Road – this has been resolved.

 (e) Letter from DEFRA re Avian Flu together with Advisories – this has been publicised

 (f) Correspondence re the proposed road closure at Woodbury on 23rd January. The Clerk

 confirmed she had spoken to Devon County Council Highways requesting that the diversion

 stated that it was not suitable for HGV vehicles, and the closure be advertised on local

 radio.

 **6. County Councillor’s Report –** None available

 **7.** **District Councillor’s Report**

Cllr Howe confirmed that the Boundary Commission was moving forward, and could involve

 Clyst St Mary and Farringdon. He said the publications would be commencing shortly, and

 be publicised on the website. All were able to make representations when this comes out,

 and it was up to the public to be vigilant if they wished to make representations on this.

 Cllr Howe commented on the Neighbourhood Plan and said that the Secretary of State had

announced some adjustments last month

 Cllr Howe said that the refuse changes had now commenced in Exmouth, and appeared to

 be working well with the majority. The changes for this area would be publicised in the

 summer. Cllr Howe confirmed three weekly refuse collection. MAS enquired whether

 additional containers would be provided. Cllr Howe replied there would be ways to help

 with many more items being accepted for recycling.

 **8. Police Report**

 The Clerk reported that there was no report available, despite a request.

 MAS to contact PCSO.

 **9. Finance: Clerk to Report**

The Clerk reported that there was an account outstanding for the Village Hall in the sum of

 £264, which had gone astray, and would be paid immediately. She confirmed that payments

 were made for the Church clock maintenance and the Clerk’s salary, and the balance in hand was £3972.

**Unanimous Vote for acceptance of accounts.**

 **10. Precept 2017/18**

 The figures had been circulated.

 RH accepted the figures.

 PB accepted the figures, he initially queried the footpath figures.

 AM accepted the figures.

 DB accepted in principle.

 KD commented that the Neighbourhood Plan would still get a grant to claim in next financial

 year which will be spent and she requested that any underspend be ring- fenced for the

 Neighbourhood Plan. Cllr Ackland-Smith stated this was not possible but should there be an

 underspend, then the Neighbourhood Plan would be supported.

 **All agreed and unanimous vote.**

 **11. Parish Council Grants Policy**

 RH supported

 PB supported fully. Asking how we cope if oversubscribed and whether there

 would be a cut-off date for applications.

 AM supported

 KD considered there should be a cut-off date to enable all claims to be

 judged, especially if we were oversubscribed. She had no objection to the process.

 A discussion ensued relating to the proposed cut-off date – it was agreed possibly

 September with advertisements now.

 **This matter to be put on next month’s Agenda to take the vote.**

 **12. Donation to Church of £200 towards upkeep of the Churchyard.**

 It was recognised that this payment had been made towards the upkeep of the Church

 yard in previous years, and the payment would be made this year. The Clerk advised

 that in the future this would have to be applied for in the proposed Grants Policy.

 **5 approved 1 abstention**

 **13. Neighbourhood Plan**

KD reported that the Steering Group had had a meeting about the budget

 and Parish Design Statement. She emphasised that this was a small group, all of

 whom were volunteers who had full time employment, but they were keen to move

 on, and hoping for the late summer but this all depended on the consultation. They

 required professional advice and this was costly. MAS thanked KD and everyone else

 concerned with the Neighbourhood Plan.

 **14. Planning**

 **16/2933 Highlands, Old Winslade, Clyst St Mary EX5 1AS**

 **Application: Temporary use of land for the siting of 2no. mobile homes for residential#**

 **Purposes (Retrospective Application)**

DB advised that this was a retrospective application. He said that the design and access

 statement indicates a business is run from the home, therefore requiring two caravans

 during development. He advised objection to two caravans, one caravan should be

 sufficient.

 Cllr Howe confirmed that on referral to the Planning Guidance, it was acceptable to have a

 home office. PB considered it was not pleasant conditions for the neighbours to live

 in, MAS enquired whether it possible to include all the points made by the members of the

 public tonight in the letter to the Planning Department, including the heavy machinery,

 noise, storage containers etc. AM also suggested the point be made on the change of use

 of agricultural land. Cllr Howe agreed a letter to the Council with these points would be

 advisable.

 **Vote: unanimous to object and separate letter to be sent.**

  **15. Councillors’ Reports**

KD enquired about the car abandoned in Lower Lane, Ebford. MAS advised that the Police

 were involved.

 KD also reported that Pole Cat had been seen in Lower Lane, and Natural England were

 now involved.

AM reported that in the past eight months two people from Bronte Residential Home had been found in Ebford In a very confused state, and ambulances had been called. She had noted that there had been offers of support from locals passing by, which she found very positive.

 PB enquired whether there had been a follow up on the gully cleaning. Clerk to follow up.

 RH reported that the path from the main road to Model Cottages needed attention. He also

 reported that there were cars parked on slope at the main road junction, and there was

 concern regarding a rat run.

 MAS reported telephone call from a member of the public thanking the Parish Council for their support and efforts on the planning application at Grantlands.

 **MAS – Any Questions:**

 **Member of the Public** - reported that the food deliveries to the school during children’s drop

 off and pick up times. MAS to contact school.

**Member of Public** – Reported a problem with the parking during dropping off and collecting pupils at the school.

**Date of next Meeting: Wednesday, 8th February 2017 at 8pm**

Signed……………………………………………………………………….Dated……………………………………..

The meeting closed at 9.35pm