**MINUTES OF A MEETING OF CLYST ST GEORGE PARISH COUNCIL held on 13th June 2018 at 8pm in the Village Hall, Clyst St George.**

**Present: Chairman - Cllr John Manser**

 **Vice Chairman - Cllr Darren Baker**

 **Cllr P. Bragg**

 **Cllr A Marks**

 **Clerk – Mrs Cathryn Newbery**

**1. Apologies for Absence –** Cllr. R. Bloxham, Cllr. Ackland-Smith, Cllr Dearsley, Cllr. Meechan

**2.** **Minutes of Meeting May 2018 –** Unanimous approval

**3. Declaration of Interest –** Cllr Marks to Agenda Item 10.

**4. Open Forum –** Member of Public very concerned at the aggressive driving between the roundabout from the George and Dragon Inn and the next roundabout at the Fire Headquarters. There were very real problems in accessing and exiting properties along that road and enquired whether something could be done about this. Cllr Manser agreed that the A376 was not fit for purpose, it was an extremely busy road. Member of Public also remarked that a letter had been written to the local Member of Parliament, Sir Hugo Swire, but had, as yet, not had a response. A second problem was the cycling along Chapel Hill, which is a footpath. The cyclists rode along this footpath at great speed. They are mainly from the Fire and Rescue Headquarters in Clyst St George. Cllr Manser confirmed that he would contact the Fire and Rescue Headquarters regarding this.

**5. County Councillors’ Reports –** None available

 **District Councillor Report –** None available.

**6. Correspondence: Clerk to Report**

 An invitation had been received to attend East Devon District Council Garden Party on the 18th August at Knowle, Sidmouth. Cllr Manser to attend.

 We had received a Notice of Ancient Trees Training Day at Poltimore House.

 We had received an email from a member of the public regarding the A376 not being fit for purpose. A reply has been sent by Cllr. Bloxham.

 A letter relating to the Neighbourhood Plan had been received. This matter is on the Agenda.

 Email received from member of the public wishing to contact Cllr Bloxham reference Clyst Road and road safety issues. Cllr Bloxham has responded.

 An invitation to attend strimmer courses in June/July. Cllr Marks will not be attending.

 Letter from Devon Norse offering grounds maintenance to provide additional gardening services to Parish Council, providing grass cutting, weed control and shrub bed and hedge maintenance. This maintenance is already in hand.

**7. Police Report:** The Clerk reported there was no up to date information available.

**8. Finance:** The Clerk reported the accounts had been circulated. These show that there was a balance in hand of £4653.64 after payment of the Clerk’s salary and for the pot hole repairs. There were accounts outstanding for annual insurance in the sum of £452.36, Countryside Grounds Maintenance in the sum of £683.70 for the period 31.1.18 – 31.5.18, Thomas Westcott in the sum of £136.80 for accountancy fees, and the payment of £264 to the Village Hall. The Clerk called for a vote on the acceptance of the accounts and for payment of the above accounts.

 **Unanimous vote on acceptance of accounts and payment of account.**

The Clerk then turned to the Annual Return for year end 2018, a copy of which had been circulated. She pointed out the ‘restated’ figures in Boxes 2 and 3 and explained they referred to the Council Support Grant, as advised. Two votes were required on the Annual Return:

 **Vote 1: Unanimous approval - Section 1 - Annual Governance Statement.**

 **Vote 2: Unanimous approval-Section 2 – Accounting Statements.**

**9. Clyst Works Noise:** This matter is ongoing an email will be sent to Cllr Howe for an update at the next meeting.

**10. Adopt a Kiosk Notification – Offer of One/Both kiosks update**

 The Clerk reported that the necessary forms and payment have been sent to British Telecom for both boxes and an acknowledgement received. There would possibly be a delay before the boxes were decommissioned.

**11. Potholes: Update**

Cllr Manser confirmed this had been undertaken and the account paid for the work, but as yet no account had been received for the tarmac. Most of Lower Lane had been completed, using nine tubs of tarmac. The corner by the Church had also been completed. He confirmed he was happy with the work undertaken.

**12. Neighbourhood Plan:**

Cllr Manser reported that a letter had been received indicating the examination was now underway by Jill Kingaby, Independent Inspector. She had already visited the Parish and had had a look around, and we could expect her report in the next three weeks. The referendum could be in early autumn.

**13. Planning:**

 **17/3002/MOUT Dart Business Park, Road past Darts Farm, Clyst St George**

Cllr Baker reported that this application was for ten units altogether. After discussion and hearing that Highways supported the application, it was agreed that serious thought be given to landscaping being properly maintained.

 **Vote: Unanimous to object.**

 **18/031/FUL 13 Woodbury Road, Clyst St George EX3 0RF**

Cllr Baker advised that this was an extension to the property, which at present was a lean-to.

 **Vote: Unanimous to support.**

 **18/1141/FUL Lavender Cottage, Clyst Road, Topsham EX3 0DB**

Cllr Baker confirmed that this was Reserved Matters of 2 years 361 days ago. He was concerned at the scale, which was utilising the whole garden. Cllr Bragg considered it was over development on the size of the site. After discussion, it was agreed to object on the scale.

 **Vote: Unanimous to Object on scale**

 **17/0177/TPO Land at, or adjacent to Beagles, Old Ebford Lane, Ebford.**

Cllr Baker confirmed this related to a willow tree.

 **Vote: Unanimous no Comment**

**13. Councillors’ Reports**

Cllr Marks had nothing to report.

 Cllr Bragg reported that The Pound required tidying up. Cllr Manser would write to ensure this was completed.

 Cllr Baker had nothing to report.

 Cllr Manser confirmed he had attended the Rev. Sid Humphries’ Induction along with three other Councillors.

The Next Meeting to be held on Wednesday, 11 July 2018

The Meeting ended at 8.55 pm

Signed…………………………………………………………………..Date………………………………..