**MINUTES OF A MEETING OF CLYST ST GEORGE PARISH COUNCIL on 10th May 2017 at 8.15pm following the Annual General Meeting held in the Village Hall, Clyst St George**

**PRESENT: Cllr. Ackland-Smith (MAS) Cllr. J.Manser[JM]Cllr. P. Bragg (PB), Cllr D. Baker (DB) Cllr A. Meechan (AM) Cllr. K.Dearsley(KD) Cllr M.Howe (MH) Mrs. C. Newbery (CN). 2 Members of the Public.**

1. **Apologies for absence**: none
2. **Minutes to Meeting – 12 April 2017 – unanimous** approval.
3. **Declaration of Interest –** Cllr Manserreported he had joined the Liberal Democrat Party.
4. **Open Forum**

Member of the Public read a statement from neighbour indicating her comments regarding Planning Application 17/0987/FUL. The comments had been posted on the East Devon Planning comments section for this application also which had been read by the Councillors. The comments indicated the differences in the planning statement of the applicant’s agent, and the size of the new proposed building to be larger than the recent application which had been refused due to its size.

The same member of public then provided her own comments on this application. She also queried the size, and the positioning of the dwelling. She indicated she would like Councillors to visit the site to understand the situation.

  **5**. **District Councillor’s Report**

Cllr Howe reported that the new bin collections would be commenced on the 17th June 2017,

 with three weekly collections. The recycling waste would continue to be collected weekly,

 with a more comprehensive list of recycling waste that can be collected. Notices had been

 provided to all residents.

 Cllr Baker enquired about CIL – Cllr Howe reported that all was going well, and a new

 Committee had been formed. Cllr Baker asked about land supply. Cllr Howe replied it would

 be 6.1 years now that there there was now a slow down in building,.

 **6.**  **Correspondence – Clerk to Report**

* Email received regarding Old Ebford Lane road crossing lights and motor cycles speeding in this area. Matter has been reported.
* Notice received re Recycling and Waste Services – new service in area. This matter is on the Agenda.
* Notice from Devon Highways with details of Neighbourhood Highway Team confirming Helen Selby remains as our contact.
* Correspondence re Lower Lane junction – near miss accidents – suggesting sign be erected warning of blind bend.
* Correspondence from member of the public regarding damage to Old Ebford Lane sign – this matter is in hand.
* Letter from Devon Communities Together regarding possible housing needs survey in Clyst St George Parish. This is on the Agenda.
* Letter from member of the public regarding road sweeping. This matter is being dealt with.
* Letter from East Devon District Council re Planning Obligations and Supplementary Planning Document.

 **7. Police Report**

 The Clerk reported that there was no report available.

  **8. Finance: Clerk to Report**

 On lst April we received the half year precept payment of £3363.50. After payment of Paul Weston in the sum of £1350, and Clerk’s salary and expenses, we have a balance in hand of £4440.03. I am awaiting payment of the Parishes Together Grant of £683, which is to be allocated to the ditches and drains. Cllr Manser has also completed and sent off the grant form for Groundwork for the sum of £2700 for the Neighbourhood Plan, and that payment should be received in due course. We have received an invoice from Paul Weston in the sum of £1912.50, for services in support of neighbourhood planning. We have also received renewal notice from Norris and Fisher for insurance payable by lst June in the sum of £441.51. There are also the following accounts requiring settlement:

Thomas Westcott for payroll for year £132

Dog Litter Bin emptying EDDC £168

EDDC repayment for Parishes Together fund as discussed last month in the sum of £200.

I would like your vote please on the accounts for the new year, plus your vote that I have authority to pay the accounts detailed above.

 **Vote: Unanimous on both counts.**

 **9. Recycling and Waste Service – discussion.**

Cll Ackland-Smith asked Cllr Howe whether there were any plans to collect garden waste. Cllr Howe replied that not at present. It was queried whether it would be beneficial to display notice of this on our Notice Boards, and agreed that a copy of the Council notice delivered to all properties be displayed.

 **10. Housing Needs Survey in Clyst St George Parish - discussion**

Cllr Ackland-Smith stated last survey was 2011 & that it needs updating. She had spoken to Miss Alexander who confirmed she could attend our next meeting to answer any questions from the public. There would be a cost of £300 to the PC, as we are a small Parish and we are expected to deliver the survey to the residents.

 **Vote: Unanimous to invite Miss Alexander to June Meeting.**

 **11. Neighbourhood Plan**

Cllr Manser reported that he had applied and been accepted for a grant of £2700**.**  He had received an account from our Consultants of £3825, therefore there was a shortfall of £1125 for the Parish Council to pay. He had now passed the first consultation to East Devon District Council for checking. They had responded indicating it was a good plan. It was currently informal. The Plan will be circulated to all Councillors and will be put on the Neighbourhood Plan website. Comments would then be taken, put in the plan and sent back to East Devon District Council for scrutinising. It was agreed that the shortfall would be an Agenda item for next month’s meeting to ratify.

**All Agreed with no questions.**

 **12. PLANNING**

**7/0877/FUL Green Mead, Clyst Road, Topsham EX3 0DB**

Part 2 Storey and first floor extension to bungalow

Cllr Baker reported that the Parish Council had previously support this application but it was turned down by Planning West. It went to Appeal which was upheld because of the impact on adjoining neighbour. After discussion, it was agreed all to support the application. Cllr Baker confirmed he would inform Planning West we all support the application.

**17/0614/VAR Winslade Lodge, Exmouth Road, Clyst St Mary EX5 1AR**

Removal of condition 5 of application 03/P1273 to enable residential occupation of existing annexe.

Cllr Baker reported that there had been previous instances of applications of this type. After discussion, it was agreed there was no reason for a variation. Cllr Baker confirmed he would inform Planning West of our objection.

**17/0987/FUL Highlands, Clyst St Mary Exeter EX5 1AS**

Construction of replacement dwelling

Cllr Baker reported that we had objected to the previous Application. He said that the Design Statement contained several inaccuracies. The pitch had been reduced, but only slightly. It was essentially the same. After discussion, it was agreed that we would reiterate our previous comments, and object to the Application. Cllr Baker confirmed he would inform Planning West of our objection.

**13. Councillors’ Comments**

Cllr Meecham had nothing to report, other than had not seen any improvement in the dog fouling problem reported at last meeting.

Cllr Bragg queried whether there had been any progress on the footpath and cricket field. It was agreed we would contact Alison Smith and report back.

Cllr Manser reported that he had spoken to East Devon District Council regarding Old Ebford Lane sign. They have replied that the sign had been ordered, would be delivered on the 17th May and will be erected.

Cllr Dearsley had nothing to report.

Cllr Baker enquired whether there was an update on the sink hole. After discussion on the ownership of the road it was agreed that the matter would be followed up and reported at next meeting.

Cllr Ackland-Smith reported that the road sweeper had now been.

**Date of next Meeting: Wednesday, 14 June2017 at 8pm.**

Signed……………………………………………………………………….Dated……………………………………..

The meeting closed at 9.08pm