**MINUTES OF A MEETING OF CLYST ST GEORGE PARISH COUNCIL
 on 13th September 2017 at 8pm held in the Village Hall, Clyst St George**

**PRESENT: Cllr. Ackland-Smith (MAS) Cllr J. Manser (JM), Cllr. P. Bragg (PB), Cllr D. Baker (DB) Cllr A. Meechan (AM) Cllr A. Marks (AM) Cllr S. Randall-Johnson Mrs. C. Newbery (CN). 4 Members of the Public.**

**Cllr Manser chaired the Meeting.**

1. **Apologies for absence**: Cllr. Bloxam and Cllr Howe.
2. **Minutes to Meeting – 12 July 2017** – unanimous approval.
3. **Declaration of Interest – Cllrs**. Ackland-Smith, Manser, & Dearsley, all declared a personal interest in Planning Application. **17/1806/FUL ,**Cllr Baker a pecuniary interest,

 **4. Open Forum –** No questions.

 **5. District Councillor’s Report - None**

 **6.**  **Correspondence – Clerk to Report**

Email requesting copy of emails passing between PC and Helen Selby – this has been done.

Email requesting an update on the proposed community build. Reply sent saying no update at present.

Email with details of tree preservation order on land at and to adjacent to Oak Ridge, Ebford Lane.

Email reported excessive noise late into the night of 10 September and early hours following

Day. Enquiries have been made and matter ongoing. Will be an Agenda item next month.

Notification of Exe Estuary Management Meeting on the 14th September at Starcross. Cllr

Ackland-Smith will be attending this meeting.

 **7. Police Report – not available**

 **8**.  **Finance: Clerk to Report**

We have now received the second instalment of the Precept payment due of £3363.50. This results in our balance in hand now standing at £7538.15. We will be letting Bishops Clyst Parish Council have their share of the Parishes Together Fund now in the sum of £1100, thus leaving us with the sum of £6438.15. **Vote Unanimous on Accounts circulated.** The Clerk reported that she had obtained details of New Councillor’s Course in the sum of £25 plus VAT. Our new Councillor, Cllr Marks, has indicated he would like to attend this course in November, should a place be available. **Vote Unanimous on course fees.**

 **9. Fly Posting/Advertising**

In the absence of Cllr Howe, this matter was discussed generally, and would be put on the next Agenda for Cllr Howe to report.

 **10. Housing Needs Survey**

The Clerk reported that the survey would be ready for post/delivery at the end of September/early October. Cllr Ackland-Smith enquired the cost and the number of surveys to be delivered. Cllr Bragg considered that they should all be posted, Cllr Manser agreed. Cllr Dearsley suggested that details of the Neighbourhood Plan could also be enclosed. Each survey will cost 38p postage. Cllr Manser suggested we obtain an electronic voting list from East Devon District Council, and that it was anticipated the results would be available in the New Year. **Unanimous Vote to post Surveys**

 **11. Dog Bins.**

A discussion ensued wherein it was confirmed that bins were being emptied weekly. Stickers could be purchased from Streetwise, and this would be done. Cllr Bragg suggested a bin could be situated outside the cricket pitch, which would be useful for dogwalkers. It was agreed that next year’s precept would include the cost of a further dog/litter bin.

 **12. Grant Application from Lady Seaward’s School and Clyst St George Church for Clock**

The Clerk reported that an application had been received from the school for the sum of £500, which would include library books and an I pad for the library. The application from the Church will not be submitted until after British Summer Time ends. It was agreed that this would be an Agenda item for next month’s meeting.

 **13. Neighbourhood Plan**

Cllr Manser reported that the draft plan was now complete and on line. The Design Statement was in preparation and there was a further meeting this month. Cllr Bragg enquired whether there had been many responses, Cllr Manser confirmed there had been 21.

 **14. Planning**

**17/1523/FUL 5 Seaward Park, Clyst St George EX3 0FA**

Loft Conversion with 4 No. Rooflights.

To Ratify and vote. This application has now been approved.
**Voted Unanimous without comment**

**17/1806/FUL Hill View, Ebford Lane Ebford EX3 0QX**

Alterations to single storey side extension and garage (including partial conversion)

Four Councillors had declared an interest.

To Ratify and vote – this application has now been approved.

**Voted Unanimous without comment**

**17/1926/FUL School Cottage, Clyst St George EX3 0RE**

Extension to existing garage/store

Cllr Baker confirmed that this was a straightforward application.

**Vote unanimous to support with no comment.**

**15. Councillors Reports**

Cllr Ackland-Smith asked which trees were to be given a T.P.O.at Oak Ridge. Cllr. Baker responded that when planning was granted, there would be a condition for which trees should remain.

Cllr Ackland-Smith also reported that she had attended a Parish Council Meeting at Woodbury this week. She expressed her thanks to all for their support to her over the loss of her husband, and that at present she would work jointly with Cllr Manser.

Cllr Dearsley commented that hedges were not being cut back. Cllr Manser agreed with this, and suggested it be included in the Clyst Valley News and a reminder put up on the notice boards.

Cllr Marks reported that a sign by Pytte house is badly damaged. To be reported.

Cllr Manser enquired whether we would have a Snow Warden. Cllr Marks confirmed he would be happy to undertake this, but would require some training, which Cllr Manser said could be available.

Cllr Randall-Johnson D.C.C. confirmed that instructions were often in the lid of the bins. She also reported that the traffic census would be going ahead on the A376 and A3052, information gathering for the G.E.S.P.

Cllr Manser reported he will be meeting with the grass cutting firm with a view to them taking over the work next year and would be getting a quote. A discussion followed regarding the utilisation of assistance from Exeter Probation Service. The offenders could be utilised at the top of Model Cottages, where the ramp needs clearing, Cllr Manser would contact them to enquire what services could be given.

Cllr Bragg confirmed he would be undertaking the hedge trimming shortly in that area, He also reported that residents had been cutting grass at the triangle (Junction of Woodbury Rd, and B3179) which has been a great improvement.

**Questions from the Public**

Member of Public – if we did get the Probation Service in, could the leaves from the drains be cleared from around the school.

**Date of next Meeting: Wednesday, 11 October 2017 at 8pm**

Signed……………………………………………………………………….Dated……………………………………..

The meeting closed at 8.50pm