**MINUTES OF A MEETING OF CLYST ST GEORGE PARISH COUNCIL
 held on 14th November 2018 at 7.30pm in the Village Hall, Clyst St George.**

**Present: Chairman - Cllr John Manser**

 **Councillors -** **Cllr P. Bragg**

 **Cllr K Dearsley**

 **Cllr A. Marks**

 **Cllr R. Bloxham**

 **Cllr M Howe**

 **Clerk: Mrs Cathryn Newbery**

**1. Apologies for Absence: Cllr Randall-Johnson, Cllr D. Baker**

**2. Approval of Minutes** – Unanimous approval.

**3. Declaration of Interest –** Cllr Dearsley re Planning Application 18/2504/FUL (spouse employers)

**9. Co-option of Councillors –**

Cllr Manser suggested this Agenda item be brought forward in the meeting. He reported that Cllr Alison Meechan had tendered her resignation shortly after the last meeting. We had received notification from East Devon District Council that co-option of this position and the position of Cllr Ackland-Smith had been approved. He thanked Cllr Meechan for her hard work at the Parish Council and support to Crealey and Lady Seawards School during her term as Councillor. Cllr Manser invited both applicants to become Parish Councillors. **Andrew** **Williamson** and **Geoff Bowen** accepted the offer and joined the present Councillors at the table. The necessary paperwork was completed.

 **4. Open Forum**

 Member of Public 1 enquired of the strength of our Neighbourhood Plan bearing in mind the new buildings being considered at a new town similar to Cranbrook by Exeter City Council. Cllr Howe stated that East Devon District Council had to work with Exeter City Council. He confirmed that this was a long term matter and no decisions would be made until later next year. He confirmed that Exeter City Council had no preparations in hand at present. Member of Public enquired whether our Neighbourhood Plan could stop this going ahead. Cllr Manser stated that our Neighbourhood Plan will shape any agreement but would not be able to stop this, any appeal could go all the way to the Secretary of State.

**5. County Councillor Report –** Cllr Bloxham reported that he had attended a meeting with Cllr Manser over the traffic situation. He said that he had been working with Cllr Howe in Clyst St Mary over Highway issues. Farringdon had also been involved and are considering joining to form a group. It was suggested that we also join the group, and consultation with the community would be the next step. Cllr Marks enquired whether we join in, as Farringdon. Cllr Bloxham agreed that this would be a good idea.

 **District Councillor’s Report –** Cllr Howe wished to express his congratulations on our Neighbourhood Plan success. He thanked the Parish Council and their Steering Group for all the hard work they had put in to achieve this result.

 **6. Correspondence: Clerk to Report:**

* We have received an email confirming that we are not due a CIL payment.
* The Highways Maintenance Team have forwarded us an application form for the Highway Maintenance Community Fund.
* We have received notification of premises licence variation application. This relates to Clyst Valley Ward for Darts Farm Premises Licence. This will be discussed later.

 **7**. **Police Report -** The Clerk reported that there had been one accident reported to date at the dual carriageway between Clyst St George roundabout and Redlands Service Station. There had been no fatalities.

 **8. Finance -** The Clerk reported that two payments had been made, during the month, to Countrywide Ground Maintenance and the Clerk’s salary. This resulted in a net balance of £5113.57. There were no outstanding accounts due.

 **UNANIMOUS VOTE ON THE ACCOUNTS.**

 **10. Highways/Traffic Report by Cllr Manser**

 Cllr. Mansell reported that he had had a meeting with Cllr Bloxham regarding the traffic around the Parish. There were rat runs which cause concern. During his talks with Cllr Bloxham he learned that there were black boxes that could be rented for around £250 per week, these boxes would collate data numbers and speed of traffic. With this information, it would be possible to present the evidence to the community for their support and then pass the findings to Highways which would be likely to listen. Cllr Manser suggested a Sub Group be set up to identify the problems. It would also be possible to link in with Bishops Clyst and Farringdon. Cllr Dearsley confirmed that she considered this proposal very encouraging, and Clyst Road can be included also. Cllrs Dearsley, Bowen and Bragg offered to be a part of the group together with Cllr. Manser.

 **UNANIMOUS VOTE OF APPROVAL**

 **11. Neighbourhood Plan.**

Cllr Manser reported the results of the *R*eferendum :

 **Votes cast in favour of a YES 160 (Percentage 93.02%)**

 **Votes cast in favour of a NO 12 (Percentage 6.98%)**

 **Electorate 671. Ballot papers issued: 173 Turnout 25.78%**

 Cllr Manser expressed his thanks to the Neighbourhood Plan Steering Group for their support and very hard work over the past few years. He was also grateful for the support and assistance of East Devon District Council Neighbourhood Plan Team. He would be sending them an email to this effect.

 **12. PLANNING**

 **17/3002/MOUT Dart Business Part Road Past Darts Farm, Clyst St George**

 Cllr Manser reported that the details were continually being updated. Cllr Bragg felt that the site was hidden away and that access was the main concern. Cllr Howe confirmed that the existing access would be used. Cllr Marks felt our previous comments should stand. Cllr Howe reminded the Councillors that the Neighbourhood Plan was now a factor. Cllr Dearsley was concerned about the habitat and environmental effects and wished this to be included in comments we make, and that previous comments should still stand. Cllr Manser said he was impressed with the EDDC Landscape Report. The Ecology Report was also detailed and was requesting for more work to be done to preserve biodiversity of the site. Cllr Manser would circulate his response to all for agreement.

 **UNANIMOUS VOTE**

 **18/2504/MFUL Land at Odhams Wharf Ebford. (Cllr Dearsley left the room)**

Cllr Manser reported that this application is for the removal of outdated buildings and a new bridge. He reported that the Parish Council in a 2009 application had wanted the bridge to be completed, and this was not carried out. It was discovered that Crown permission was necessary. As only three Councillors were able to vote on this, it was agreed that this matter be deferred to next month.

 **UNANIMOUS VOTE TO PUT ON NEXT MONTH’S AGENDA**

 **13. Councillors’ Reports**

 Cllr Dearsley had nothing to report

 Cllr Marks had nothing to report but reminded the Council of the Christmas Party on 9th December and that tickets were still available.

 Cllr Bragg had nothing to report but commented that he found the addition of the up to date bank statement was helpful to qualify the accounts. The Clerk agreed this be put in hand when circulating accounts. Cllr Dearsley reminded the Clerk of GDPR requirements.

 Cllr Manser reported that Sean Davey had given him a quote to clear the ditch at the top of Ebford Lane and Lower Ebford Lane. This would involve a mini digger being utilised and the cost would be £230. He reminded the Councillors that we had been provided with £683 funding by the Parishes Together Scheme which will pay for this.

 **UNANIMOUS VOTE FOR THIS WORK TO BE CARRIED OUT.**

Cllr Manser reported on the Notification of Premises Licence Variation Application that had been received. A discussion ensued regarding the possible noise, disruption and late hours that could occur if this application was allowed. It was agreed that Cllr Manser will request full details from EDDC’s Licencing Department so we can assess the application in detail.

 **Agreed to consider before the deadline of the 11th December.**

 **COMMENTS BY THE PUBLIC**

 Member of Public 1 – enquired whether the Darts Farm application be for inside or outside. There had been many problems over the last year with events continuing into the early hours and the disruption was immense. Clarification should be obtained on this as it was well documented that time limits were not being adhered to. Cllr Manser confirmed he would be making comments to the Licensing Department regarding this, and urged the public to make their comments too, in writing to the East Devon District Council.

The Meeting closed at 8.30 pm

Date of next Meeting: Wednesday, 5th December 2018 at 7.30pm

Signed……………………………………………………………… Date………………………………..