**MINUTES OF A MEETING OF CLYST ST GEORGE PARISH COUNCIL held on 11 August 2021 at 7.30pm in the Village Hall**

 **Present: Chairman & Host: Cllr J Manser**

 **Councillors: P. Bragg, A. Marks, S. Piper, J. MacDonald**

 **Clerk: Mrs. Cathryn Newbery**

 **Members of Public - 2**

**1. Apologies for Absence: Cllr Bowen had sent email apologising for non attendance**

**2. Approval of Minutes** – Unanimous approval.

**3**. **Declaration of Interest – none**

**4. Vacancy for Councillor**

Cllr Manser confirmed that the vacancy had been advertised and the closing date was imminent. An applicant for the vacancy was present. The co-option would therefore take place at the September meeting.

 **5. Open Forum –** No Questions

 **6. Finance – Clerk’s Report**

The Clerk reported that the bank statements and spreadsheet had been circulated showing reconciliations. There is a balance in hand of £5003.40 following payments of accounts agreed at our last meeting, and the CIL Account is in credit by £1192.19. The payments due are the monthly payment to Chic Flower Design (formerly Planscape) in the sum of £244.84 and the Clerk’s salary. There will also be a payment due to the Information Commissions Office in the sum of £40 for the registration of our Data Protection Policy and GDPR. The Clerk confirmed it was important that this fee be paid, as it was the Information Commission Office that is first call for any problems we may have with our Policy/GDPR. Cllr Marks indicated that there would be charges now being incurred for the use of the Village Hall for our monthly meetings. The Clerk understood this and was awaiting the accounts for this.

The Clerk called for a vote on the agreement of the Accounts, together with a vote for the payment of the three above named accounts.

**Unanimous Vote on acceptance of accounts and payments.**

**7. Data Protection Privacy Policy/GDPR**

The Clerk had circulated the draft proposed Policy and asked if there were any questions regarding this or the GDPR document. There were none. Upon the vote on these, the Clerk confirmed they would be listed on the Parish Council website.

 **Unanimous Vote to Adopt the Data Protection Policy and GDPR document.**

 **8. Planning**

 **21/1883/FUL Newcourt Barton Clyst Road, Topsham**

Cllr Manser reported this application was for the demolition of the existing rear extension and construction of two storey rear extensions with new roofs and roof windows to new and main roofs, demolition of existing porch and construction of new porch with slated, duo pitched roof, four dormer windows to front elevation roof slope and two to rear. He confirmed he could see no objection to this. Cllr Bragg proposed we support this, seconded by Cllr Marks.

**Vote – Unanimous to support.**

**21/1917/FUL Little Holt, Ebford Lane, Ebford Exeter**

Cllr Manser reported that this application was for a single storey front extension and erection of an open front porch to side with alterations to fenestration. Cllr Marks enquired whether the windows were being renewed. Cllr Manser confirmed they were. Following a short discussion, it was agreed there was nothing to object to in this application.

**Vote – Unanimous to support.**

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 **9. Councillors’ Reports**

**Cllr Marks** reported there had been sporadic car parking long term in the municipal park, but nothing could be reported if these vehicles were taxed and had a current MOT.

**Cllr Piper** reported that the Library Van now had a new time for visiting the village of 3.20pm which coincides with the school leaving time. He confirmed he would email them to try to arrange an alternate time.

**Cllr Bragg** mentioned the old telephone box in the village and whether it could be utilised. Cllr Marks said that it had not been decommissioned. The Clerk would enquire with BT about this, and if this was still the case then would ask that it be completed as soon as possible. It was understood that BT may be able to supply the paint to update the box, Cllr Bragg had seen that these boxes could be used as a library, or even an information bay as in the Scilly Isles.

**Cllr MacDonald** wished to enquire what was happening with Winslade Park, and the major impact such a development would make on the A376. Cllr Manser confirmed that the Parish Council had objected on the grounds of the highways, and Bishops Clyst Parish Council had fought the application strongly to no avail.

**Cllr Manser** reported that following last month’s meeting, he had written to our grass cutting contractors, but had not received a response. He would follow that up. He also reported that the base of the Lime Tree in the hedge will be cut back in due course at The Limes.

**Signed………………………………………………………………Dated……………………………**

**The Meeting closed at 8.10pm**

**Date of Next Meetings: Wednesday, 8th September 2021 at 7.30pm in Clyst St George Village Hall**